

Food Broker



The information contained in this document is current as of the date of publication. Because laws can change, it is important to check to see if there have been any changes or updates to applicable laws and regulations. This document is intended to be a guide only, and may not contain everything that you are required to do. The Minnesota Department of Agriculture (MDA) will determine exact licensing requirements for you after all details about your new food business are reviewed.

1

Initial things to discuss with state, or local city\county offices

- Water source
- Waste water system (sewer or septic)
- Food business zoning requirements
- Workers Compensation Insurance if you plan on having paid or compensated employees
- Building Inspection
- Fire Inspection
- Plumbing Inspection
- Electrical Inspection
- HVAC Inspection (Heating Ventilation and Air Conditioning)
- Certificate of Occupancy
- Retail Plan Review
- Meat and/or Dairy Inspection requirements
- Other permits that you may need

2

Additional things to consider

- The Food Safety Modernization Act (FSMA)
 - Preventive Controls Rule
 - Sanitary Transportation
 - Supplier Verification
 - Import Verification
 - Intentional Adulteration
- Food Labeling (21 CFR 101)
- Specialized food processing requirements:
 - Thermally Processed Low Acid Foods (21 CFR 113)
 - Acidified Foods (21 CFR 114)
 - Emergency Permit Control (21 CFR 108)
 - Juice HACCP (21 CFR 120)
 - Seafood HACCP (21 CFR 123)

3

Items needed for your licensing appointment with an inspector

Note: Your inspector will verify steps 1 and 2 during an onsite inspection.

- MN Tax ID number** OR a **Social Security number**
- Check or Money Order** for your license fees
- Workers Compensation Insurance** if you plan on having paid or compensated employees