

# Biofertilizer Innovation and Efficiency Program 2026 Payment Request Form

## Contract and Grant Information

|              |  |
|--------------|--|
| Name         |  |
| Address      |  |
| Email        |  |
| Phone Number |  |
| SWIFT ID     |  |
| Contract ID  |  |

## Invoice Table

| Field Identifier | Acres | Rate per acre | Total | Notes |
|------------------|-------|---------------|-------|-------|
|                  |       | \$15.00       |       |       |
|                  |       | \$15.00       |       |       |
|                  |       | \$15.00       |       |       |
|                  |       | \$15.00       |       |       |
|                  |       | \$15.00       |       |       |
| Total invoiced   |       |               |       |       |

**Required documentation enclosed** (please check boxes). See next page for more information.

- ☐ Map of each field showing location and acres (e.g., from USDA FSA)
- ☐ The baseline nitrogen rate
- ☐ The biofertilizer program nitrogen rate
- ☐ Biofertilizer product used

I certify that no additional nitrogen other than what is reported in the attached documents has been, or will be, applied to the enrolled crops/acres for the duration of the growing season.

I certify to the best of my knowledge and belief that the payment request form is true, complete, and accurate, and the expenditures requested for reimbursement are for the purpose and objectives set forth in the terms and conditions of this grant. I understand that I am electronically signing this form. I understand that my electronic signature has the same legal effect and can be enforced in the same way as a handwritten signature. (Minn. Stat. Ch.325L.07)

\_\_\_\_\_  
Signature by program participant

\_\_\_\_\_  
Date

\_\_\_\_\_  
MDA Project Manager Signature

\_\_\_\_\_  
Date

## Required Documentation to Receive Payment

A completed and signed payment request form must be submitted to the MDA. Documentation that shows a reduction in the use of commercial nitrogen fertilizer rate by the lesser of 15% or 30 pounds per acre of the baseline rate using a qualifying biofertilizer product must be submitted to the MDA along with the payment request form to be eligible for payment.

The payment request form includes a signed declaration stating that no additional nitrogen other than what is reported in the submitted application has been, or will be, applied to the enrolled crops/acres for the duration of the growing season.

### Baseline nitrogen rate

The baseline nitrogen rate is the nitrogen application rate that normally would be used for the crop in the particular field, including nitrogen credits taken for previous legume crop, manure, AMS, MAP, DAP, or other nitrogen sources. The baseline nitrogen rate is used to calculate the reduction of nitrogen application rate for program eligibility.

The baseline N rate can be based on

- The normal nitrogen fertilizer application rate, such as, the last time the crop was grown in the field. Acceptable documentation includes a crop nutrient management plan, or field-specific as-applied maps, fertilizer weigh tickets or invoices

or

- The [University of Minnesota crop specific nitrogen fertilizer rate recommendations](https://extension.umn.edu/crop-production/nutrient-management) (extension.umn.edu/crop-production/nutrient-management)
  - For corn, the Maximum Return to Nitrogen (MRTN) rate at the 0.1 price ratio is used.
  - For other crops, use realistic yield goals based on, for example
    - County average
    - Historical field average, using 3 to 5-year average plus 5% increase, or
    - Maximum historical yield

### Biofertilizer Program Nitrogen Rate

The biofertilizer program nitrogen rate is the nitrogen fertilizer rate applied to the field(s) enrolled in the program. This rate is calculated by subtracting the lesser of 30 lb. nitrogen/acre or 15% from the baseline nitrogen rate.

Acceptable documentation for the program nitrogen rate includes a crop nutrient management plan, or field-specific as-applied maps, fertilizer weigh tickets, or invoices.

### Biofertilizer Product

Documentation must be provided for the use of a biofertilizer product and that the application rate stated on the biofertilizer product label was used. Acceptable documentation includes field-specific as-applied maps or invoices.

In accordance with the Americans with Disabilities Act, this information is available in alternative forms of communication upon request by calling 651-201-6000. TTY users can call the Minnesota Relay Service at 711. The MDA is an equal opportunity employer and provider. (7/30/2026)