



Activating Your TPS RapidFMNP Account

IMPORTANT: In order to receive funds, all Farmers must set up an online account.

- Setting up your account will allow you to download the TPS RapidFMNP mobile app to accept payments electronically right at the market.
- Setting up your account will also allow funds to be deposited directly into your bank account, so it is important to complete this step even if you plan to mail your coupons in for processing.
- For assistance setting up your account, please call (607) 252.4866 or email fmnp@rpsolutions.com.

TPS RapidFMNP Account Activation Resource Guide

Follow These Simple Steps to set up Your TPS RapidFMNP Account

- 1** Open the email from MN FMNP Merchant Services (merchantservices@secureoptserver.com) then simply click on the Create Password link to reach your Account Activation page.
- 2** Next, create your password, enter it into the New Password field, and click the Create Password button. Now you will see that your password has been reset and you can login to your account by entering your new password. Please make note of your Org Name for future logins.
- 3** Next, complete your Farm Profile by entering the requested information into the blank fields that have not been auto-populated. When you have finished, click the “Save Profile and Continue” button.
- 4** Next, you will need to connect a bank account to receive direct deposits. Enter your Routing and Account number, both of which can be found on one of your personal or business checks. When you are finished, click the “Connect Bank Account” button.
- 5** After this step, your bank account information has been submitted. A small deposit will be made into your bank account in 1-3 business days. Once this occurs, you will need to enter the 4 digit verification code from the statement line of the deposit and click the Verify Account button to complete your bank account set-up. This is for your security to ensure money is deposited into the correct bank account.
- 6** You will now be able to select all the Farmer’s Markets that you participate in. These selections will become your “Assigned Markets” that you will be able to select from each time you use your mobile app.
- 7** Finally, you will be brought to your Farmer Dashboard and be directed to download the TPS RapidFMNP mobile app. Just follow your standard App download process, login, and enjoy easy FMNP processing!

Please see the reverse side for a visual guide of these steps

A Visual Guide to Activating Your Account

Enter Your Password

Create Password

Organization
FMNP125

Username
ADMIN

New Password
Enter your Password

- ✗ Mixed Case
- ✗ Max Length
- ✗ Min Length
- ✗ Min Characters
- ✗ Min Digits

Create Password

Complete Your Profile

Profile Info

Welcome! Please complete the form below to finish creating your FMNP profile.

Farm Profile

Farm name
125 - Leo's Veggies

Vendor ID
125

Business legal name (for payments and tax reporting)
Leo's Veggies

Street address
99 East Lake Rd

Apt, suite, etc. (optional)
Enter apt, suite, etc.

City
Ithaca

State
New York

ZIP code

Save Profile and Continue →

Enter Bank Account Info

Connect New Account

You'll need to connect a bank account to get direct deposits. We'll confirm that this account belongs to you.

Account Type
Checking Savings

YOUR NAME HERE
123 MAIN STREET
YOUR TOWN, STATE AND ZIP

PAY TO THE ORDER OF \$

Bank Routing Number Bank Account Number Check Number

Routing Number
Enter your 9-digit routing number

Account Number
Enter your account number

By entering your bank account information and submitting this form, you give permission to the FMNP payments administrator to make deposits and withdrawals from your account. This authorization will stay in effect until you cancel it in writing.

Connect Bank Account →

Enter Verification Code

Verify Bank Account

We've credited a small deposit to your bank account. Enter the 4-digit verification code from that deposit below to verify your account.

Verifying Account
FMNP125 Deposit Account - CHECKING123

Verification Code
Enter the verification code from the deposit credited to your account.

0 0 0 0 VRFY

Verify Account →

Select Your Markets

Assign Markets

Use this page to select any markets that you participate in. Assigned Markets will be available to users in the TPS RapidFMNP mobile app.

Assigned Markets

- Ahwatukee Farmers Market
- Bisbee Saturday Market
- Coldwater Coffeehouse and Bakery Farm Stand
- Downtown Chandler Farmers Market
- Downtown Mesa Farmers Market
- Downtown Phoenix Farmers Market

Save Assigned Markets →

Download The Mobile App

FMNP Farm Dashboard

Download the TPS RapidFMNP app here:

Download on the App Store GET IT ON Google Play

USER ACCOUNTS
1 User accounts

REDEEMED TODAY
\$0

REDEEMED THIS SEASON
\$0

PENDING DEPOSIT
\$0

SCANNED ITEMS

| SCAN DATE | ITEM COUNT |
|-----------------------------|------------|
| No data available in table. | |

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