

Establishment Single Ingredient Label Submission Form

The Minnesota Department of Agriculture (MDA), pursuant to [Minnesota Statutes 31A](#), requires new meat plants and existing meat plants making a new product to submit copies of certain product labels to ensure the labels comply with state and federal labeling regulations.

Requirements for claiming trade secret protection: Trade secret information (as defined in [Minn. Stat. § 13.37](#)) is classified as not public data. Determining what constitutes trade secret information is ultimately the legal responsibility of the MDA. In the event there is a question as to whether data submitted per this form meets the legal definition of trade secret information, the party submitting the data may be asked by the MDA to 1) identify the specific formula, pattern, compilation, program, device, method, technique, or process that the applicant believes to be valid trade secret information; and 2) provide sufficient justification that the data in question meet the definition of trade secret information within § 13.37. If the MDA determines that the data do not meet the definition of trade secret information, the data will be available to the public unless the applicant secures a court order saying otherwise.

St. Paul Office Use Only: Label ID# _____

Establishment Name:	Establishment Number:	
Co-Packed for (if applicable):	Inspector:	
Product Name:		
Attach Label Here – Use additional forms if more space is needed or if more than one label is submitted. Also provide a list of all products that will be produced under this label.	Type of Product	Raw intact Raw not intact
	Company Name	Yes No
	Address	Yes No
	Zip Code	Yes No
	Handling Statement Which one is used?	Keep Refrigerated Keep Frozen
	Safe Handling Statement Is it required and present?	Yes No
	State Inspection Legend Is it present on front of package with establishment number legible?	Yes No
	Net Weight Statement Is it present and located within bottom 1/3 of label?	Yes No
	Claims Are special statements/ claims made, and is supporting documentation attached?	Yes No

This form must be retained with the establishment's records. Only reviewed labels may be used for inspected product.