

## APPLICATION INSTRUCTIONS

### 2019 Minnesota Beginning Farmer Tax Credit Recertification

The data submitted with this form will be used to recertify your status as beginning farmer based off of a previously approved application. You are not legally required to provide all of the information requested on this form, but the Minnesota Department of Agriculture (MDA) will only recertify beginning farmers who provide all of the requested information. The information provided with this form will be used by MDA (and shared with the Minnesota Department of Revenue) staff to the extent necessary to administer the provisions of this program.

#### Application Part A – Beginning Farmer Information

Complete basic demographic section and answer the 4 recertification questions beneath.

- The beginning farmer must be a resident of Minnesota. Resident information: Residency Fact Sheet
- The land currently being farmed must be within the borders of the State of Minnesota.
- The beginning farmer must be or planning on providing the majority of the day-to-day physical labor on the farm.
- The beginning farmer must expect that their farming will become (if not already) a profitable enterprise

#### Application Part B – Farm Financial Management Course Information

- The beginning farmer must enroll in a certified Farm Financial Management course. Complete the application with the course, out of pocket cost (outside of any grants, etc.) and instructor information. A listing of courses are available on MDA's website. These are not necessarily an all-inclusive list. If there are programs that may qualify, contact the RFA for the potential certification of a program.
- You must include a tuition statement before your educational tax credit will be processed. If submitting for spring and fall tuition, please submit application after all course information and costs are known.
- Sign and date application and submit either via the web application (web application allows for a “virtual signature”) or by printing out and mailing to:

**Rural Finance Authority**

Minnesota Department of Agriculture  
625 Robert Street North  
Saint Paul, MN 55155

[mda.bftc@state.mn.us](mailto:mda.bftc@state.mn.us)

RURAL FINANCE AUTHORITY Phone: 651-201-6004

## APPLICATION

### 2019 Minnesota Beginning Farmer Tax Credit Recertification

The data submitted with this form will be used to recertify your status as beginning farmer based off of a previously approved application. You are not legally required to provide all of the information requested on this form, but the Minnesota Department of Agriculture (MDA) will only recertify beginning farmers who provide all of the requested information. The information provided with this form will be used by MDA (and shared with the Minnesota Department of Revenue) staff to the extent necessary to administer the provisions of this program.

#### A – Beginning Farmer Information *(Note: Applicant name must match that of the owner/lessor on the lease)*

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Age at Time of Application *(Optional)* \_\_\_\_\_

**Do you meet the following requirements?** *Please check (Yes) or (No) Boxes. Responses are required by all applicants.*

**Yes No**

I am still a Minnesota Resident.  
*(An individual whose home is in Minnesota and who spends, in total, more than six months of the taxable year in this state.)*

I will continue to farm land located within Minnesota.

I do provide the majority of the daily physical labor and management.

I acknowledge my rental contract is in place under the same terms and conditions as previously applied under.

#### B – Farm Financial Management Course Information

I have signed up for an approved Farm Financial Management course.  
*(The cost of course will be the out-of-pocket cost of the course, outside of any grants, etc.)*

Name of Course \_\_\_\_\_

Start Date \_\_\_\_\_ Cost of Course \$ \_\_\_\_\_ Location \_\_\_\_\_

Instructor Name \_\_\_\_\_

Instructor Phone \_\_\_\_\_ Instructor Email \_\_\_\_\_

**I certify that the above information and any supplemental information is correct and true to the best of my knowledge. Furthermore, I will adhere to the Beginning Farmer Tax Credit Statute and Regulations (Minnesota Statute 41B.0391).**

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Deadline to Apply:

October 1st of the year for which the tax credit is sought. Applicants are highly encouraged to submit applications early in the year. If any information on this application changes, the applicant is required to contact the RFA with the changes.

#### For any questions, contact:

Rural Finance Authority  
 Minnesota Department of Agriculture  
 625 Robert Street North, St. Paul, MN 55155  
 Phone 651-201-6004  
[mda.bftc@state.mn.us](mailto:mda.bftc@state.mn.us)