

AgESA GUIDANCE DOCUMENT

Attachment 2

MDA INCIDENT RESPONSE UNIT AgESA REPORT CHECKLIST

Site Name: _____

Report Date: _____

MDA Project Number: _____

Checklist Completed by **Signature** **Date**

Item	Completed (Y/N)	Location (p. #)
1. Environmental Database Search		
a. Search Firm Used (if any)		
b. Search includes AGSPILLS database (site and 1/2-mi radius from perimeter)		
c. Search includes Target Property and 1/2-mile radius from perimeter		
d. Discussion of MDA Incident files identified in the search		
e. Copy of search report provided in appendix		
2. MDA's WIMN Agricultural Case File Search		
a. Discussion of results in the report		
b. Copy provided in appendix		
3. County Spills Report Review/Case File Search		
a. Discussion of results in the report		
b. Copy provided in appendix		
4. Facility File Review from MDA Data Practices		
a. Discussion of results in the report		
b. Copy provided in appendix		
5. Site Visit		
a. Photos taken at the Site when ground surface uncovered		
6. List of Agricultural Chemicals Stored, Handled, Mixed or Loaded (Past and Present)		
a. Review included previous owner/operator (if applicable), old MDA files		
b. Documentation provided in appendix		
c. Results table (include product names, EPA product ID numbers, active ingredients, quantities/volumes, units of measure, and area(s) of the site)		
d. Discussion of results in the report		
7. Interviews of Current and Former Employees Knowledgeable of the Site		
a. Discussion of results provided in report		
b. Copies of phone notes, info., etc. provided in Appendix (if applicable)		
8. Review of Available Historical Aerial and/or Street View Photographs of the Site		
a. Discussion of results in the report		
b. Copies provided in appendix		
9. High Risk Areas for Potential Agricultural Chemical Contamination (Past and Present)		
a. Identified and labeled on the Site Map(s)		
b. Listed and described in the report text		
10. Other Agency(ies) Review(s)		
a. Discussion of results in the report		
11. Data Gaps		
a. If any searches cannot be completed or data obtained, noted in report text		

Clear Form