



Ag Marketing and Development, Ph: 651-201-6648

## County Fair Arts Access and Cultural Heritage Grant Competitive 2011/2012 Application

NAME OF COUNTY FAIR		FED TAX ID	
CONTACT NAME		CONTACT TITLE	
CITY	STATE MN	ZIP	PHONE
EMAIL	COUNTY FAIR WEBSITE		
ATTACHMENT: <input type="checkbox"/> As an attachment, provide the names of the members of the board or equivalent governing body, and an email address for the grant recipient. If applicable, also include website address where the public can directly access information on the use of money for the project.			
PROJECT TITLE		PROJECT START DATE	PROJECT END DATE
REQUESTED GRANT AMOUNT		2011 FAIR BUDGET	
<input type="checkbox"/> CONSTRUCTION AND CAPITAL IMPROVEMENT Preference No:	<input type="checkbox"/> EVENT ENHANCEMENT Preference No:	<input type="checkbox"/> PROGRAMMING Preference No:	
<b>PROJECT SUMMARY:</b> In 200 words or fewer, summarize the proposed project in a way suitable for dissemination to the public.			
<b>PROJECT EVALUATION PLAN:</b> List your objectives. How will you know if you have achieved your objective(s)? If applicable, specify your target audience.			
<b>Goal/Objective</b>		<b>Measurement</b>	

**WHY DO YOU WANT TO CARRY OUT THIS PROJECT? HOW DOES THIS PROJECT SUPPLEMENT YOUR FAIR'S EXISTING BUDGET AND IS NOT A SUBSTITUTE FOR TRADITIONAL SOURCES OF FUNDING?** (Attach additional sheets if needed)

*Use these bulleted questions only as suggestions for information to include in your answers.*

- Is there a specific problem you want to address and what is innovating and intriguing about what you plan to do?
- How does this project fit into your long-term plans for your organization and what is the size of the area you are covering and the population affected?
- How does this project build upon what your organization has done in the past and what is unique and different about the proposed plan from your fair's previous projects?

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**HOW DOES THIS PROJECT FULFILL THE OBJECTIVES OF THE COUNTY FAIR ARTS ACCESS AND CULTURAL HERITAGE GRANT PROGRAM?** (Attach additional sheets if needed)

*Use these bulleted questions only as suggestions for information to include in your answers.*

- How will the larger community benefit? Does this proposal help Minnesotans access high quality arts, cultural, agricultural, or historical programming by overcoming certain barriers?
- How does this proposal provide a high quality arts, culture or history related experience?
- Does this proposal increase exposure to, and preserve, the diversity of cultural heritages that make up Minnesota's history and culture?

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**DESCRIBE YOUR PROJECT DESIGN.** (Attach additional sheets if needed)

*Use these bulleted questions only as suggestions for information to include in your answers.*

- Describe your plan, its implementation, and the needed equipment, supplies and/or materials, and collaboration with outside artists and organizations.
- What are the credentials and qualifications of organizations, artists, or other cooperators involved in the project? What are their responsibilities?
- Explain your abilities and authorities to accomplish this project.

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**LIST THE NAME, TITLE, AND QUALIFICATIONS OF INDIVIDUAL WHO WILL OVERSEE PROJECT ACTIVITIES. SUMMARIZE HOW THAT INDIVIDUAL WILL PERFORM OVERSIGHT DUTIES.**

**FOR CONSTRUCTION AND CAPITAL IMPROVEMENT PROJECTS, THE FOLLOWING QUESTION MUST BE ANSWERED: WHAT IS YOUR PLAN TO MAINTAIN YOUR PROJECT? YOU MAY WANT TO ADDRESS HOW REPAIRS AND MAINTENANCE PROJECTS WILL BE FINANCED, OVERSEEN, AND ADMINISTERED.** (Attach additional sheets if needed)

**BUDGET SUMMARY:**

- If the total proposal cost exceeds the grant cap, attach a letter explaining the source of the matching dollars. The purpose of the letter is to demonstrate that the fair is financially capable of completing the project.
- Attach contractor estimates, if applicable.
- Matching dollars may be used on expenses that Legacy Funds cannot be used for.

Item	Item Expense	Matching Dollars (not required)	Matching Dollars Source
Personnel			
Equipment			
Rental Fees			
Contractual			
Publicity Expenses			
Other			
<b>TOTAL</b>			

Additional Budget Notes:

**TIMETABLE AND MILESTONES WORKSHEET**

- List the main steps you will take to complete your project for the entire length of the project.
- For each activity, list the approximate starting and completion dates, and the party responsible for completing the activity.

Activity	Start Date	End Date	Party responsible for completing the activity

Additional Timetable and Milestones Notes:

**IS THERE ANYTHING ELSE YOU'D LIKE TO SHARE ABOUT YOUR PROPOSAL?**

I understand that these funds can only be used for additional activities, which are currently not supported by traditional sources of funding.

**Certification:** I certify to the best of my knowledge that the information in this application is true and correct and that I am legally authorized to sign and submit this application on behalf of this organization, which is legally eligible to enter into a grant contract.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_