

October 26, 2009

Dear Registrant:

Please find enclosed your Minnesota Department of Agriculture (MDA) Application for the Renewal of Registration of Pesticide Products in Minnesota for 2010.

**NOTICE:**

In 2009, the MDA worked with local dealers and pesticide registrants to develop a new system for registering pesticides in Minnesota.

As a result of this process, legislation was passed in 2009 which included significant changes to the pesticide registration process and associated fee structure in Minnesota. Those changes are outlined in this letter – please review it carefully!

**WHAT'S NEW?**

- Beginning in 2010, agricultural pesticides and non-agricultural pesticides will have different registration requirements. Please refer to the enclosed Q & A sheet for an explanation of how agricultural and non-agricultural pesticides are defined.
- The fee to register a pesticide in Minnesota historically has been a specified percent of the gross sales with a minimum fee paid at the time of registration. Under the new law, for a nonagricultural pesticide, a registrant shall pay an annual registration fee of \$350 and a fee of 0.50% of annual gross sales (beginning with 2010 sales). For an agricultural pesticide, a registrant shall pay a minimum annual registration fee of \$350 and *a fee of 0.55% of annual gross sales of agricultural pesticides shall be paid by the agricultural pesticide dealer who sells the product* (beginning with 2010 sales).
- **Importantly, registrants, not dealers, will still be responsible for all gross sales fees for 2009 sales.**
- Additionally, an annual Waste Pesticide Program Surcharge of \$50 shall be paid by the registrant for each pesticide product registered beginning in the 2010 registration year.
- Lastly, the Commissioner of the MDA has determined that the Agricultural Chemical Response and Reimbursement Account (ACRRA) fund balance is sufficient at this time to allow for a decrease in revenue; therefore, the ACRRA surcharge on pesticide sales will be lowered from 0.30% to 0.10%.

**NOTE:**

A registrant selling directly to end-users must obtain a MDA Agricultural Pesticide Dealer License and pay the appropriate gross sales fees. Questions on this new license type can be directed to Joe Spitzmueller at [joseph.spitzmueller@state.mn.us](mailto:joseph.spitzmueller@state.mn.us) or 651-201-6546.

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Please see chart below for changes to the Minnesota pesticide registration requirements:

	2009	2010
Minimum per product fee paid by registrant	\$250	\$350
Gross sales fee		
Ag products	0.40%	0.55%
Non-ag products	0.40%	0.50%
Gross sales fee payer		
Ag products	Registrant	Dealer
Non-ag products	Registrant	Registrant
Per product Waste Pesticide Collection Program surcharge paid by registrant	\$0	\$50
ACRRA Surcharge	0.30%	0.10%
ACRRA Surcharge Payer		
Ag products	Registrant	Dealer
Non-ag products	Registrant	Registrant

### **ADDITIONAL INFORMATION**

- In the “Ag” column on the enclosed renewal form, you must indicate either “Yes,” for agricultural, or “No” for nonagricultural for each product listed. Again, refer to the enclosed Q & A sheet to find definitions for agricultural and non-agricultural products.
- Please be advised that renewals **must be postmarked by December 31, 2009 or a \$175 (per product) late fee will be assessed.**
- If there is any incorrect information on the Application, please cross it out and write in the correct information (i.e. change of address, different Contact/Agent person, new phone or fax number, etc.)
- Labels and Material Safety Data Sheets (MSDS) must be submitted to MDA in electronic format - paper copies should not be sent. Electronic copies of labels and MSDS can be sent via e-mail to [pest.label@state.mn.us](mailto:pest.label@state.mn.us) if the file is no larger than ten megabytes. Files larger than ten megabytes must be sent on a compact disk. Please follow the these directions when submitting electronic files:
  - Attach the EPA Reg. No. and the product brand name to each file;
  - Send labels and MSDS as separate files (do not include more than one label or MSDS per file or document);
  - Include your MN Lic# (found in upper left hand corner of your Renewal Application or Certificate) in the subject line or body of your e-mail;
  - Once a label and MSDS has been submitted, the only time we need labels or MSDS submitted is when there have been revisions.

Please refer to the enclosed Q&A sheet. If you have further questions, feel free to contact me.

Sincerely,

(Ms.) Juanita Rodriguez  
 Pesticide Product Registration, Pesticide & Fertilizer Management Division  
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